

Maharashtra State Council Of Examination , Pune							
OBJECTIVE QUESTION							
FINAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - '305'							
SrNo	Question	Option_A	Option_B	Option_C	Option_D	PROVISIONAL Answer	FINAL Answer
1	Ctrl + P is used for _____	Open a File	Copy a file	Print a file	New File	C	C
2	Ctrl + v = _____	Cut selected items	Copy selected items	Be Copied or Cut item	Undo an action	C	C
3	CU Means Control Unit.	TRUE	FALSE			A	A
4	Data is converted into information by _____	Data	HDD	FDD	Micro Processor	D	D
5	Data remains stores in _____ even after power supply of computer is OFF.	RAM	Flash RAM	ROM	Cache	C	C
6	_____Following option is not available in insert-picture.	Chart	Graph	Clipart	word art	B	B
7	_____indicates two lines of spacing in between two lines of text	1	2.5	2	3	C	C
8	_____Is a Paragraph Format in which the first line of the paragraph is started from outer side than other lines of paragraph.	Left Indent	Right Indent	Hanging Indent	First Line Indent	C	C
9	_____command facility is used to correct the common spelling mistakes.	Auto Text	Auto Correct	Auto Format	None	B	B
10	_____Dialog box is displayed after clicking on save command in File menu when we try to save document first time	Print	Open	Save as	Font	C	C
11	Cell address contains column label and row number in MS Excel 2019	TRUE	FALSE			A	A
12	Cell Address/Cell Reference is the combination of _____	Column Label and Row Number	Row and column	column Label	Row Number	A	A
13	Cell addresses used in Formula are called as _____	Formulas	Cell Reference	Parameters	Functionlist	B	B
14	Cell in MS Excel 2019 is _____a _____	Intersection of only row	Intersection of only column	Intersection of rows and column	None of these	C	C
15	CELL is a information function In _____	TRUE	FALSE			A	A
16	_____view at a time only one slide is shown.	Normal	Reading	Outline	Notes	A	A
17	In _____view sequence of slides can be changed.	Reading	Normal	Slide sorter	Outline	C	C
18	In _____we can do Rehearsal of the time required for each slide.	Set Up Show	Rehearse Timings	Slide Transition	Custom Animation	B	B
19	In a PowerPoint presentation, _____	Nothing can be inserted but only text can be inserted	Nothing can be inserted but only text can be inserted	Nothing cannot be inserted	Anything can be inserted	D	D
20	In a slide selected text matter can be given a different color using _____command from Home Tab.	Font Size	Font Color	Font style	None of these	B	B
21	_____is NOT an example of Operating system	Windows 10	DOS	Unix	Norton	D	D
22	_____Is the biggest Network in the world.	LAN	MAN	WAN	Internet	D	D
23	_____is the most common internet protocol.	HTML	TCP/IP	IPX/SPX	NetBEUL	B	B
24	_____is Web Browser software	Internet Explorer	MS Word	MS Excel	MS PowerPoint	A	A
25	_____shortcut key is used to see all the list of Internet Addresses.	F1	F2	F4	F6	C	C